

# **SHERWOOD COLLEGE OF MANAGEMENT**

## **FORMAT FOR RESEARCH REPORT**

### **Cover Page**

**Certificate of the College** (Along with signature of internal guide for authenticity)

### **Preface**

**Acknowledgement** (Along with signature of student)

**Table of Contents** (Along with page nos.)

### **Executive Summary**

#### **Chapter 1: Introduction**

- Background
- Problem Statement
- Objectives of the Study
- Scope of the Study
- Limitations of the Study

#### **Chapter 2: Review of Literature**

#### **Chapter 3: Research Methodology**

- Research Design
- Information required
- Area of study
- Sampling Designs
- Sampling units
- Data Sources : Primary and Secondary
- Analytical/ statistical tools
- Research Instruments
- Time duration

#### **Chapter 4: Data analysis and Interpretation**

#### **Chapter 5: Finding, Suggestion and Recommendation**

#### **Chapter 6: Conclusion**

#### **Chapter 7: Bibliography**

### **Annexure**

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**(R.P. Gupta)**  
**Director, SCM**